

# *Off Campus Life Newsletter*



## *In This Issue*

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## Looking for Off Campus Housing?

Off Campus Life is here to help with three easy steps!

1. Use OCL's **Housing Locator** to search for off-campus housing.
2. Check out the **Gator Guide to Off Campus Life** for everything you need to know about living off-campus.

3. Set up an **appointment** with OCL staff to discuss the housing market, steps to follow to find off-campus housing, and have your questions answered by the experts at Off Campus Life.

*Remember take your time, stay informed, and don't hesitate to reach out to OCL with any questions, we are happy to help!*

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## Successful Subleasing Tips

### How to sublease your apartment

The Off Campus Life website features a Housing Locator <http://housing.offcampus.ufl.edu/> where you can post your sublease for rent. Simply click on sign up, click on UF students and follow the steps. There is a \$25 fee to post your sublease. Off Campus Life also recommends you do the following four things to make sure your sublease process goes smoothly.

1. Check with your apartment complex management or landlord to make sure it is ok for you to sublease your apartment. Some apartment complexes do charge a sublease fee and that fee should be listed in your current lease.
2. After posting your sublease make sure you respond to all email and phone call contacts about the sublease. This will increase your likelihood of finding someone to take over your lease.
3. Don't accept any money or rent payment directly, instead have whomever is going to takeover your lease sign a lease agreement directly with your apartment complex management or landlord.
4. Make sure you pay any sublease fees and get the proper paperwork from the apartment complex releasing you from your lease.

### How to find an apartment to sublease

You can use the OCL Housing Locator <http://housing.offcampus.ufl.edu/> to search for subleases. Simply click on Housing, then under Listing Type click on sublet. The following tips will also aid you in your search!

1. Tour all sublease properties in person before signing a lease.
2. Take the opportunity to meet all potential roommates..
3. Do not enter into just a verbal sublease agreement, you should sign a sublease contract directly with the apartment complex management or landlord.
4. Make sure your sublease contract move-in dates and move-out dates coincide with academic dates. Click **HERE** for academic dates.
5. By being on the lease you will be able to take advantage of any property amenities and maintenance services.
6. Make sure you make any and all rent payments to the apartment complex manager or landlord.
7. UF's Student Legal Services can review any lease agreements for free. Here is a link to their website <https://www.studentlegalservices.ufl.edu/> to set up an appointment.

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## Gator Guide Cover Contest

# Photography Contest!



Get your work featured on the magazine **cover** of the 2016-2017 Gator Guide to Off Campus Life.

## Theme

We are looking for artwork with energy & authenticity (not posed). Show us your friends enjoying each other & fun things to do around Gainesville. For example: Paynes Prairie, Lake Wauburg, Ichetucknee Springs State Park, a concert, dinner with friends, & downtown.

## Specs

Artwork must be 300dpi & hi-resolution. The image print size will be 7.5"x7.5". Submissions & inquiries—> [ChristinaSi@offcampus.ufl.edu](mailto:ChristinaSi@offcampus.ufl.edu). (If the file size is too large to email once compressed, let us know!)

Reach **30,000** People with your Cover Photo + Personal Call-out on the Table of Contents



Submission deadline: November 2, 2015.



## OCA Applications

### Become an Off Campus Ambassador!

DO YOU LIKE HELPING OTHER STUDENTS?

DO YOU LIKE PLANNING EVENTS?

DO YOU LIKE MEETING NEW PEOPLE?

DO YOU WANT TO INCREASE YOUR LEADERSHIP SKILLS?

\* If you answered yes to any of these questions, you should apply to be an Off Campus Ambassador.

\* OCA's are sponsored by the UF Office of Off Campus Life in order to connect students to the on and off campus community by promoting inclusivity, leadership, and involvement.

\* To learn more about this amazing opportunity and to apply to be a member of the Off Campus Ambassadors, visit the Ambassador webpage: [www.offcampus.ufl.edu/off\\_campus\\_ambassadors](http://www.offcampus.ufl.edu/off_campus_ambassadors)



Applications are due on **Wednesday, October 21st, 2015.**

## Field and Fork Food Drive

# Help out your fellow Gators!

 **Donations needed!**

UF has a new food pantry called **Field and Fork**.

UF **Off Campus Life** is collecting donations in our office at **311 Peabody Hall**.

Check out the current needs to the right. →



**Top Needs**  
proteins (canned meats, peanut butter, nuts)  
pasta, and rice.

## FRUITS & VEGETABLES

### FRUITS

- Canned fruits packed in 100% juice or water, including fruit cups (no added sugars)
- Unsweetened applesauce
- Dried fruits (No fruit roll ups)

### VEGETABLES

- Canned plain vegetables (No added sauces)
- Immature beans, peas or lentils, canned or dried

## SOUP, SAUCES & SPREADS

### SOUPS

- Soups with less than 500 mg sodium per serving

### SAUCES

- Tomato-based pasta sauces with less than 500 mg sodium per serving (No Alfredo or cream-based pasta sauces)
- Canned tomato products with less than 500 mg sodium per serving

### SPREADS

- Creamy or chunky, salted or unsalted peanut butter (No flavored peanut butter or Nutella)
- All condiments

## BREAKFAST CEREALS

- Ready to eat cereals: whole grain listed as the first ingredient and less than 10 grams of sugar per serving. Recommend choosing cereals with higher fiber content.
- Hot cereals: unflavored or less than 10 grams of sugar per serving.

## BREAD, PASTA, RICE, OTHER GRAINS

- Will accept all kinds, but whole grains are preferred.

## SNACKS

- Canned or bottled nuts
- Popcorn
- Whole grain crackers and snack foods (whole grain must be first ingredients)

## MISC.

- Unused toiletries

## NO:

- Sweets and candy
- Sports drinks
- Frozen dinners
- Frozen pizzas
- Chips
- Cookies and cakes
- Pickled items

For more information on The Pantry at UF, visit [fieldandfork.ufl.edu](http://fieldandfork.ufl.edu)



# Stay Safe Gators

## SAFETY TIPS FROM OFF CAMPUS LIFE!

### PERSONAL SAFETY

- Don't walk alone at night.
- Use a buddy system when going out in the evenings.
- Walk in well-lit areas.
- Be aware of your surroundings.
- Don't accept rides from strangers.
- Communicate with your roommates about when you will be home and watch out for one another.

### \* FINALLY REMEMBER

- If you see something suspicious report it immediately.
- If you have been a victim of a crime report it immediately.
- Non-emergency number is: (352) 955-1818
- Emergency number is: 911

### HOME SAFETY

- Lock your windows and doors.
- Check the peep hole before letting anyone into your home.
- Don't let anyone in that you do not know.
- Leave a light on a timer at night
- Always turn on exterior lights after dark.
- Make sure the property around your apartment is well cared for, if a tree is overgrown let the manager or landlord know.
- Get to know your neighbors, and look out for one another.
- Don't post on social media that you are not home or out of town.

**STAY SAFE GATORS!**



Visit OCL in 311 Peabody Hall!

[www.offcampus.ufl.edu](http://www.offcampus.ufl.edu)

352-392-1207



