



# *Off Campus Life*

## *April Newsletter*

### *Guide to Moving Out!*

Just as with moving in, moving out requires planning and work. Plan ahead, get boxes and pack your belongings little-by-little. Get your friends and family to help you make the moving process a little easier. Below is a moving-out checklist.

\* **Check the lease end date.** By what date do you need to move out or renew your lease in order to stay? If you haven't renewed your lease by the landlord's or apartment managements deadline (which may or may not be the last day of your lease), the landlord or apartment manager may rent the apartment or house to someone else.

\* **Don't wait until the last minute.** Do not underestimate the time it takes to pack up all your belongings and move them. Start packing about 30 days before you need to vacate.

\* **Moving out policy.** Do you need to return keys or have the carpet cleaned before leaving? Find out from property management or landlord any specifics you may need to do before moving out. Some properties will provide you with a check-list to follow.

\***Renting a truck, movers, or a storage unit?** Call ahead to reserve since lots of other people are moving out at the same time as you. Also, check to make sure that you will have transportation to and from the locations that you will be picking up your moving truck and/or storing your items.

\***Camera time.** Take pictures or video of your empty apartment so you have documentation of the condition of the property when you left.

\***Scrub the tub.** Make sure you thoroughly clean the apartment or house. Save all receipts regarding cleaning (products, professional service, etc. as proof).

\***Find out the date when you will get your security deposit back.** You are not necessarily guaranteed your security deposit. However, if there are damages or cleaning needed, the landlord may use money from the security deposit to repair the property. A landlord has 15 days after termination of the lease to return the security deposit or send a notice by certified mail stating how much is going to be deducted from the deposit and why. You must object to the deduction in writing within 15 days of your receipt of the notice or the deductions are authorized. If the notice is not postmarked within 15 days, the landlord forfeits the security deposit. If the property was damaged, the landlord can sue you even when the 15-day notice is not given. Consult an attorney with [Student Legal Services](#) if you have any deposit questions and before filing any lawsuits.

\***Keep in touch.** Give your landlord or apartment complex management your new mailing address, email address, and phone number in case they have follow-up questions.

\***Donate.** Pack up in stages to allow yourself time to find, donate, or find homes for things you no longer need or should not be disposed of with standard curbside or dumpster garbage. Be sustainable and donate clothes, couches, and canned foods that you don't need, see below for some great ways to donate or sell unwanted items locally.

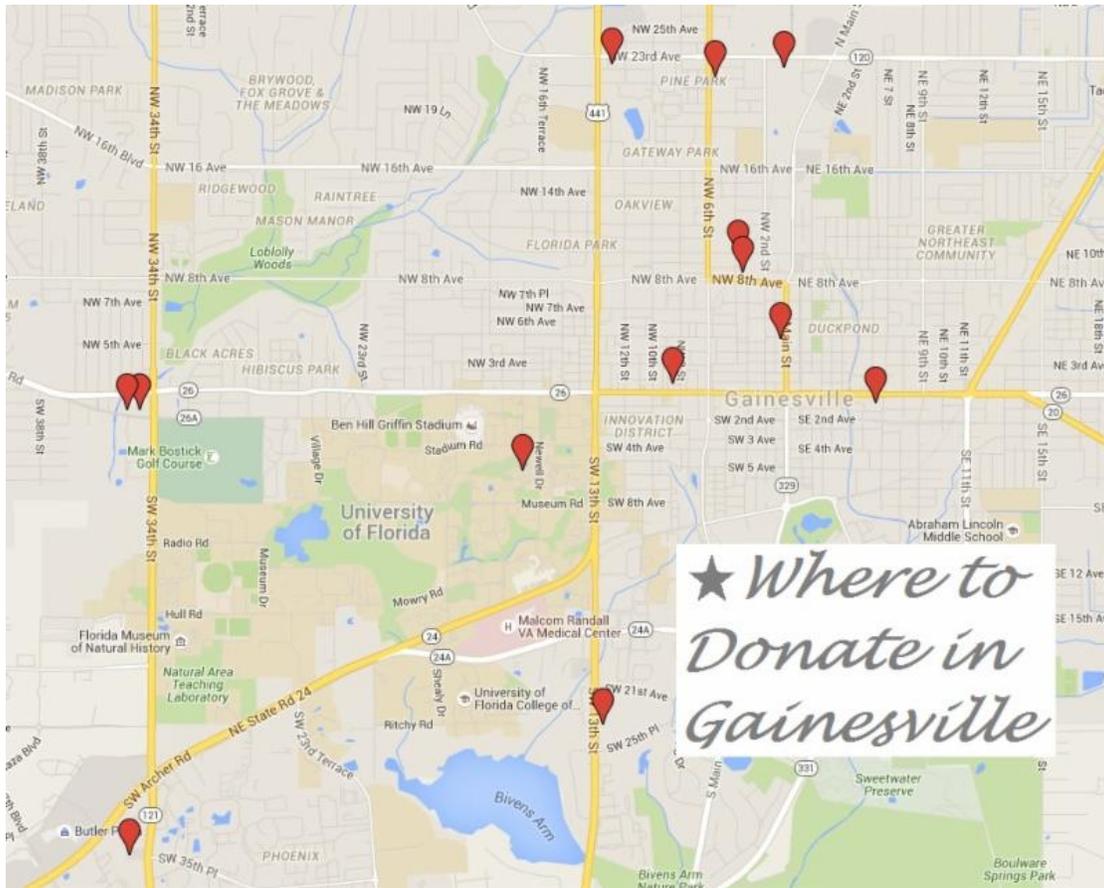
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## Donation Stations

*Off Campus Life encourages you to live a sustainable lifestyle. By donating unwanted items locally, others have the chance to reuse them, reduce landfill waste, and support local charities.*

*If you are looking to donate clothing, furniture, or food items check out the map below to find the right place to take your donations!*

**ATTENTION RENTAL HOUSES:** If you have a large item (couch, bookcase, fridge) that is not able to be reused, contact curbside pickup to have them dispose of your item. [CLICK HERE](#) for more information.



## Cool Off with OCL!

*The first 150 people receive a free scoop of ice cream!*

## DISCOVER GAINESVILLE

FEATURED FLAVOR: A ROSE BY ANY OTHER NAME



# Ice Cream Social!

Join us  
**Monday, April 11<sup>th</sup>**  
from **6PM-8PM**  
at **Sweet Dreams**  
(3437 West University Ave.)



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Join Us at Puppypalooza!



# PUPPY PALOOZA 2016!



Join us to learn all about pet ownership, adoption facilities, and volunteer opportunities!



 **Thursday, April 14<sup>th</sup>**

 **5:30PM - 7PM** **+ FREE FOOD!**

 **Plaza of the Americas**



DIVISION OF STUDENT AFFAIRS  
UNIVERSITY OF FLORIDA  
**OFF CAMPUS LIFE**

**HOSTED BY THE  
OFF CAMPUS AMBASSADORS**



STAY CONNECTED:



Off Campus Life | 352-392-1207 | UF Housing Office [offcampus.ufl.edu](http://offcampus.ufl.edu)

